

**UNITED TRIBES TECHNICAL COLLEGE
CURRICULUM COMMITTEE MEETING MINUTES**

Date: October 5, 2016

Location: UTTC Science & Technology Building

Attending: Kathy Aller, Annette Broyles, Tyler Demars, Mark Turner, Colleen Bredahl, Charles Gitter, Derek Schulte, Erik Cutler

The curriculum committee meeting was called to order at 3:35 pm by Kathy Aller.

Motion to approve the minutes from Sept. 14, 2016 was made by Colleen and seconded by Tyler

New Business

1. Committee Approval Form – Tyler made a motion to approve the form as written by the committee and submit to the UTTC Institutional Effectiveness Committee, and Colleen seconded. Motion carried.
2. Curriculum Guides for CIT courses
 - a. BOT 257 – Database Management (revised): Mark made a motion to approve and Lisa seconded.
 - b. CIT 122- Visual Basic I (revised): Lisa made a motion to approve and seconded by Colleen.
 - c. CIT 165 – Networking Fundamentals II (revised): Derek made a motion to approve and Mark seconded it.
 - d. CIT 212 – Microsoft Windows Operating Systems (revised): Lisa made a motion to approve with changes and seconded by Mark.

Unfinished Business

1. Curriculum Committee Policy Handbook update

The meeting was adjourned at 5:00

Respectfully submitted,
Annette Broyles